



Manchester and Buxton Kart Club Constitution 2023

1. TITLE – Name of the Club shall be MANCHESTER AND BUXTON KART CLUB LTD known as MBKC

2. OBJECTS

- a. To further interest in motoring and motor sport.
- b. To provide members ("Members") with information, advice and assistance on matters connected with motoring and motor sport.
- c. To observe the local administration of the laws and regulations affecting motoring and motor vehicles, and to report any proposed local action or scheme to Motorsport UK
- d. To promote motor competitions in accordance with the Rules of Motorsport UK.
- e. To arrange tours, lectures, and engage with members through social gatherings and other meetings.
- f. To provide Members with such benefits and privileges as it may be possible to arrange on their behalf.

3. CONSTITUTION

Any person regardless of their gender identity, race or religion, with an interest in karting, will be eligible for membership of the club.

Membership will consist of Ordinary Members.

4. MANAGEMENT

The authority and responsibility for the transaction of the business of the Club for its management shall be vested in a Board of Directors, who, in addition to the powers and authorities by these rules expressly conferred on them, may exercise all powers and do all acts in furtherance of the objects for which the Club is established and or is approved by the Club in a General Meeting.

5. APPOINTMENT OF DIRECTORS

Any person who is willing to act as a director, and is permitted by law to do so, may be appointed director:

- a) By ordinary resolution, or;
- b) By a decision of the Directors

The Board of Directors will consist of the minimum of two appointed members who will act in positions of Treasurer and Secretary when attending to Club business.

6. BOARD OF DIRECTORS MEETING

At the direction of the Board, a Board Meeting will be called with no less than 7 days written notice given to all Board Members.

7. ABSENCE FROM DIRECTORS MEETING

Board Member who shall without any reasonable explanation, absent themselves from three consecutive meetings of the Board, may be called on to resign their position on the Board.

8. DUTIES OF SECRETARY

It shall be the duty of the Secretary to attend in person or by deputy, all meetings of the Club and all meetings of the Board of Directors to take minutes of the proceedings. Such minutes shall be entered in a book and

presented at the following meeting and signed by the Chair, confirming they represent a true and accurate reflection of the minutes recorded.

9. BANKING

All monies of the Club shall be banked by the Treasurer in the name of the Club, and no disbursements shall be made therefrom except in accordance with the for or forms authorised by the Board.

10. APPLICATION FOR MEMBERSHIP

Memberships for the Club will be submitted via the clubs online membership portal, all memberships will be automatically provisionally accepted upon receipt of the application fee.

Applications for any individual shall be in their correct name and be signed by the said applicant personally.

Application by any person the age of 17 years and under MUST be countersigned by a parent or guardian.

Memberships shall continue only for the period covered by the current subscription, and members shall be subject to renewal annually.

11. MEMBERSHIP OF ANY OTHER CLUB

If a candidate is a Member of another club or organisation, they shall not be entitled to affiliated Membership, whether Honorary, social or otherwise, either free or at a reduced rate.

12. NON-PAYMENT

Any member who fails to pay the Membership fee with 12 weeks of the date of application, will be notified by email by the Club Competition Secretary or the Treasurer . If, one month thereafter the Membership fee remains outstanding, unless a satisfactory explanation is given to the Board, will be taken off the Register of Members with immediate effect.

No member whose Membership is in arrears will be able to compete in any competition organised by the Club.

13. RESIGNATION OF MEMBERSHIP

Any Member wishing to give resignation during the Membership period MUST do so in writing to the Club Competitions Secretary on or before the date which the Membership is due to renew for the following Membership period.

Any Member ceasing, voluntarily or otherwise will cease to benefit from any privilege of Membership given by the Club, and shall remain liable for any debts due or outstanding, to the Club.

14. USE OF CLUB NAME AND ADDRESS

The names and address of the Club shall not be used by any members as their address for trade, advertising or business purposes, or in connection with any legal proceedings.

15. HONORARY MEMBERS AND SOCIAL MEMBERS

The Board may elect as Honorary Members all Members of the Royal Family, and any persons distinguished for their political, scientific, literary, industrial and administrative capacities, or who have been distinguished in promoting the cause of motoring in general or of the Club in particular.

The Board may also elect Social Members at an annual subscription of [AMOUNT]. Social Members shall not be permitted to take part in any competitions held under the Rules of Motorsport UK.

16. EXPULSION OF MEMBERS

If, in the opinion of the Committee and in the best interests of the Club, it becomes necessary to ask a member to withdraw from the Club, it shall set out in writing giving a clear explanation and reasons for doing so.

If the Member declines, he shall have the opportunity to appeal to the Board and a meeting of the Board will be arranged within 6 weeks following the date of the expulsion letter.

Members of the Board, appointed Officials of the Club and the Member whose expulsion is under consideration, shall be given at least 7 days' notice of such a meeting and shall be offered the opportunity to provide an oral or written explanation of his conduct.

If two thirds of the Members present vote in favour of an expulsion, They shall thereupon cease to be a Member of the Club and the decision will be final.

The Club reserves the right to effect an interim suspension pending the final decision by the Board.

17. ANNUAL GENERAL MEETING

The annual General Meeting [AGM] shall be held in the month of January in each year at a date and time fixed by the Board, giving a minimum of 14 days prior notice of the meeting. The AGM can be held either in person or online at the discretion of the Board. Where the meeting is held online a recording of the meeting will be placed on record.

The AGM shall:

- a. Be open to all members to attend
- b. Receive from the Treasurer a full statement of accounts duly audited detailing the receipts and expenditure for the year end.
- c. Receive from the Board a report of the activities of the Club during the said year.
- d. Settle any remunerations for the Directors of the Club
- e. Decide on any resolution which may be duly submitted and placed in the Agenda for the meeting hereinafter provided.

18. EXTRAORDINARY GENERAL MEETINGS

An Extraordinary General Meeting may be convened by direction of Board, or on a requisition of the secretary stating the business for which the Extraordinary General Meeting is required. A meeting of the Board and appointed officials will be held within the following 21 days maximum. If a face to face meeting within this time frame cannot be held due to the availability of the Board and Officials an online meeting will be convened.

19. AGENDA

When members wish for a matter to be discussed at the AGM, a written request signed by two members should be submitted at least 14 days before the date of such meetings, so that it may be included in the Agenda.

A copy of the Agenda will be sent to each member, at their appointed correspondence email address, five days prior to the meeting, but the fact of any member has not received a copy of the Agenda will not invalidate the proceedings.

No business that is not on the Agenda shall be discussed unless every member present is in favour of the addition of any other business.

20. VOTING

Every Person with a right to be present may exercise one vote. The Chair Person shall not vote except in the exercise of the casting vote. At all General Meetings, except as provided in Rule 23, a majority of votes decides the resolution.

21. RIGHT TO BE PRESENT

No-one can take part in a Board meeting unless they have been duly elected and registered as a Director of the Club.

22. OBSERVANCE AND INTERPRETATION OF RULES

Every Member binds himself to abide by the rules of the club, and also by any modifications thereof made in conformity with such rules, and also to accept as final and binding the decision of the Board in all cases of dispute or disagreement as to the interpretation of these rules.

23. ALTERATION OF THE RULES

Any alterations may be made in these rules by a General Meeting provided

- (a) that details of the proposed alteration or alterations are included in the notice of the General Meeting
- (b) that the resolution proposing such alteration is carried out by two thirds of those present with the right to vote.

24. EVENTS

All motorsports competitions organised by the Club shall be held under the rules and requirements of Motorsport UK.

25. RULES AND REGULATIONS

Copies of the Club and Sporting Rules and regulations will be available on the Club website www.manchesterandbuxtonkartclub.co.uk

26. SAFEGUARDING POLICY

Details of the Clubs Safeguarding Policy will be available on the clubs website www.manchesterandbuxtonkartclub.co.uk

27. GENERAL DATA PROTECTION REGULATIONS [GDPR]

Details of the Clubs GDPR Policy is available on the Clubs website www.manchesterandbuxtonkartclub.co.uk

28. SOCIAL MEDIA POLICY

Details of the Clubs Social Media Policy will be available on the Clubs website www.manchesterandbuxtonkartclub.co.uk

29. CODE OF CONDUCT

Members must ensure they abide by the rules and regulations of the Club and Motorsport UK and:

- a. conduct themselves in a proper manner at all times, in the best interests of UK motor sport
- b. respect the decision of event officials
- c. treat all competitors, marshals and officials equally with respect
- d. maintain the highest standards of driving behaviour
- e. not discriminate against individuals for any reason, whether as a result of race, colour, gender, marital status, sexuality, age, disability, occupation, religion or political persuasion.

Failure to comply with this Code may result in stringent sanctions being imposed by Motorsport UK and the National Court.

30. DISSOLUTION

The Club may be dissolved by a Special General Meeting convened by direction of the Committee, or on the requisition of the majority of the Members. If the resolution of dissolution be duly passed, the Committee shall forthwith liquidate the affairs of the Club, and if there be any surplus assets on realisation, these shall be disposed of at the discretion of the Committee.